

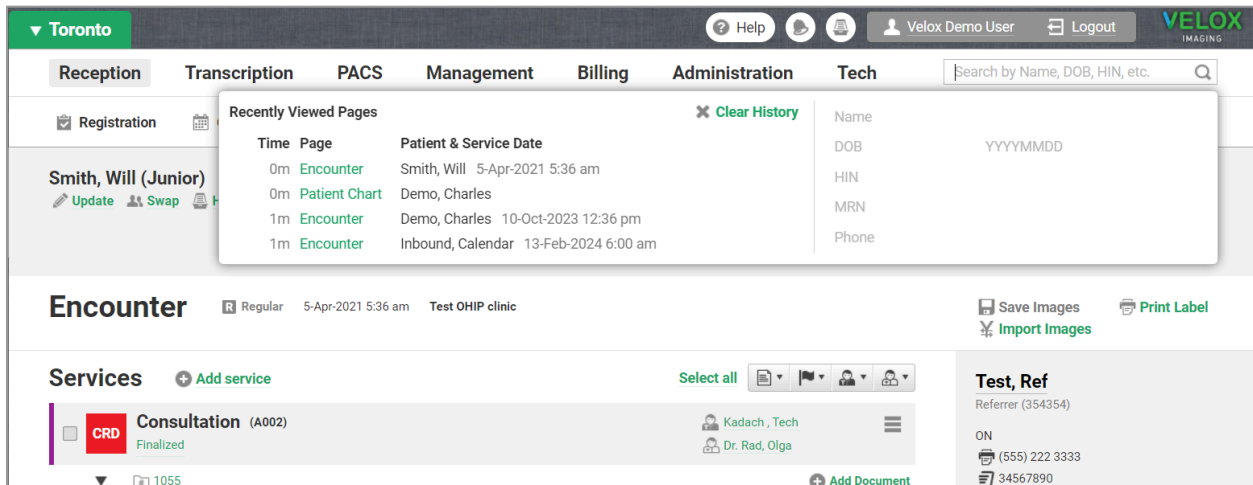
## Velox RIS – Release 13.2 (08/2024)

We are pleased to announce a new update for the RIS portion of the Velox Imaging suite has been rolled out. This release document will cover any features introduced in Release 13, along with any additional patches (up to 13.2).

Please do not hesitate to contact us if you have any questions, comments, feedback or concerns regarding these changes. Here are the most notable new features:

### New – Previously Viewed Pages List

The Patient Search element will now display your previously accessed patient pages to allow users to quickly return to work-in-progress encounters.



The screenshot displays the Velox RIS interface with a 'Previously Viewed Pages' pop-up window. The window lists recent patient encounters and the pages viewed within them.

Time	Page	Patient & Service Date
0m	Encounter	Smith, Will 5-Apr-2021 5:36 am
0m	Patient Chart	Demo, Charles
1m	Encounter	Demo, Charles 10-Oct-2023 12:36 pm
1m	Encounter	Inbound, Calendar 13-Feb-2024 6:00 am

The background interface shows the 'Encounter' section for 'Smith, Will (Junior)' with a date of '5-Apr-2021 5:36 am'. It also displays a 'Services' list with 'Consultation (A002)' and a 'Test, Ref' section with 'Referrer (354354)'.

### Update – Select Multiple Locations in Calendar Wizard

The Calendar Wizard tool now allows multiple locations to be selected when searching for availability. This feature is ideal for clinics with multiple locations in close vicinity, or for central booking lines.

## New – Reworked Appointment Confirmation & Edit Page

The appointment confirmation page has been completely reworked to improve page loading times and provide a more intuitive experience for users.

All scheduled appointments will be nested chronologically, with the appointment you're originally accessing highlighted in green. Any recent patient encounters will be listed at the bottom of the page.

Users can expand details for appointments by clicking on the dropdown next to them, and clicking 'Edit' to make any changes needed. All the options from the prior design iteration make a return here, in addition to a few new ones.

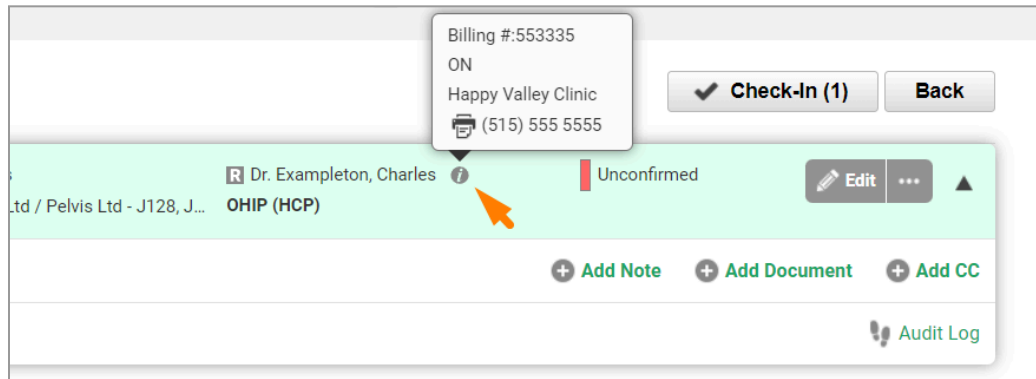
The screenshot shows the 'Appointment Confirmation & Edit' page for a patient named John Smith (M, 16-Mar-1962, 62Y, MRN: 8765). The page has tabs for 'Update', 'Swap', 'History 1', 'Documents', and 'Chart'. The main section is titled 'Appointments' and includes an 'Add Appointment' button. A list of appointments is shown, with the selected appointment for 13-Mar-2024 (Wed) at 11:14 am - 11:34 am in TorontoRoom1 highlighted in green. This appointment is for 'Left Knee 2 views' by 'Holmes, Sherlock' (OHIP (HCP)) and is 'Unconfirmed'. Below the appointment details, there are buttons for 'Add Note', 'Add Document', and 'Add CC', and an 'Audit Log' link. Other appointments listed include 11-Mar-2024 (Mon) for 'Abdomen Ltd / Pelvis Ltd - J128, J...' and 8-Mar-2024 (Fri) for 'Blue Bones'. An 'Encounter History' section at the bottom shows a past encounter on 19-Jun-2024 for 'Blue Bones Archived' by 'Dr. Einstein, Albert'.

The Appointment page now allows electronic documents to be attached.

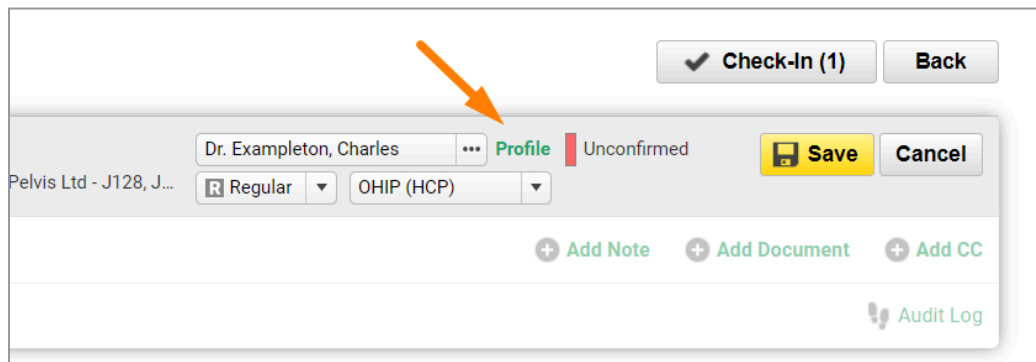
If an e-document is created on the Appointment Edit page, it is saved as a static pdf and cannot be edited afterwards.

This screenshot shows a dropdown menu for attaching documents. The menu has three main sections: 'Add Note', 'Add Document', and 'Add CC'. Under 'Add Document', there are five options: 'Reqsheet' (with 'Upload' and 'Scan' buttons), 'Worksheet' (with 'Upload', 'Scan', and 'Electronic' buttons), 'Form' (with 'Upload', 'Scan', and 'Electronic' buttons), 'Other' (with 'Upload' and 'Scan' buttons), and 'Dicom Images' (with an 'Upload' button).

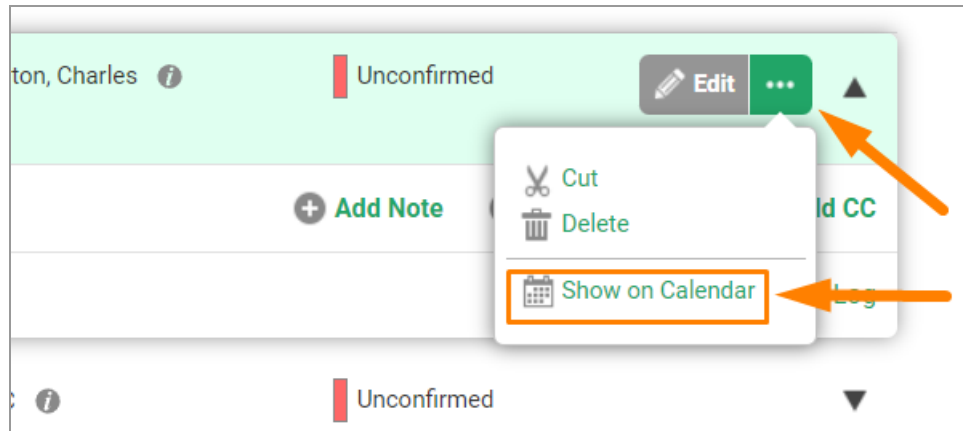
To quickly **view** a referrer's information, place your cursor over the 'i' icon.



Referrer profiles can now be **updated** directly from the Appointment page. When editing an appointment, click 'Profile' next to the referrer's name to review and edit their *full* profile details.

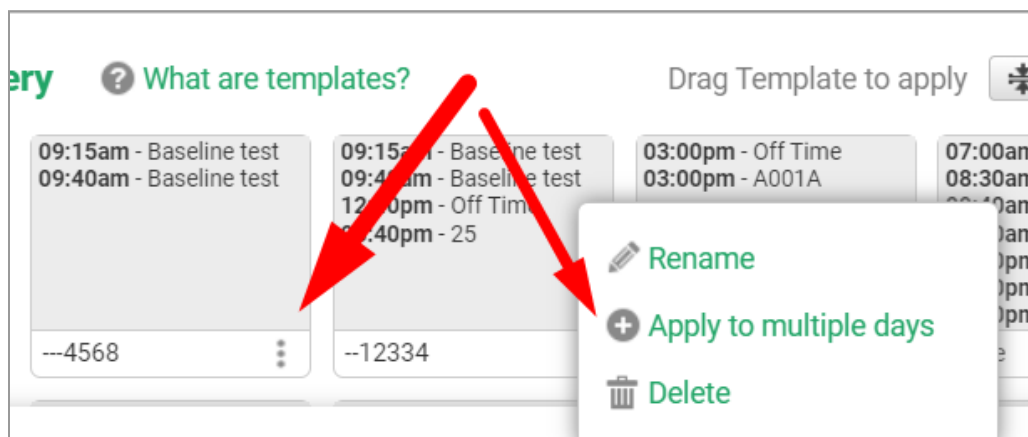


Clicking the info menu next to an appointment page now reveals a 'Show on Calendar' option. Choosing this will close the Appointment page and show the chosen appointment on the calendar.



## New – Scheduling Calendar Templates

Calendar templates may now be scheduled on the calendar, repeating for any days needed. To access the multi-day feature, enter Template Mode on the calendar. After selecting your template, click on the multi-dot symbol to see more options, and select “Apply to multiple days”



### Apply Template to Multiple Days

Clinic

Toronto

Room

Cardiac

Template

03:00pm - Off Time

03:00pm - A001A

~off app\

☒ Recurring Template
☐ Manual Selection

Repeat weekly on

Su

Mo

Tu

We

Th

Fr

Sa

Starts on

YYYYMMDD

Ends

YYYYMMDD

February 2024

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

March 2024

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April 2024

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May 2024

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June 2024

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July 2024

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Cancel

Apply

## New – Improved Draft Report Management

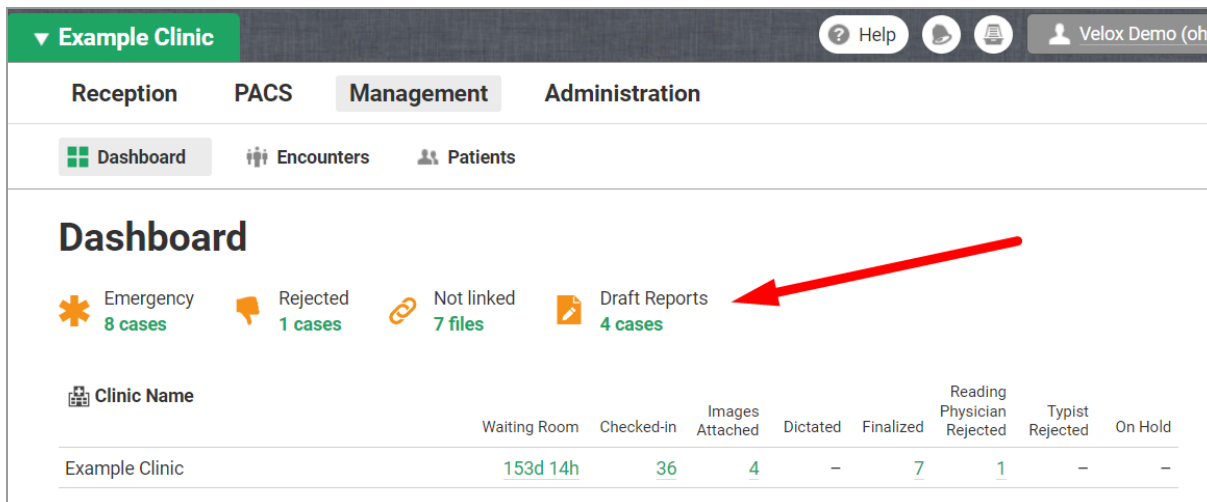
Two new features have been added to help handle scenarios where reports are mistakenly left incomplete in the encounter.

### 1) Warning message when finalizing a case with a draft report

If a report is still in the 'draft' status and the service is changed to Finalized or Archived, a warning message will appear before allowing you to proceed.

### 2) Dashboard total for draft reports

The Management Dashboard now shows a dedicated indicator for any services containing a draft report.



## New – Sex of Patient

Velox is aware of changing needs for patient identification. As a first step, we are including two new additional options to the sex selection dropdown: *Other (M)* & *Other (F)*. These will use the corresponding value in the parentheses for billing purposes.

For now, if your provincial billing system requires a selection for Patient Sex, please select the option based on the patient's ID documents, as this will ensure billing system compatibility. If there are any notes regarding patient preference, we would suggest including it in the Patient Notes section.

We are currently evaluating the compatibility of other options with internal, external, and third-party systems, such as provincial billing services and our service partners. As each province differs in its implementation of this, the final options may differ by location. If there are any questions or concerns regarding the implementation of this, please contact Velox Imaging Support with your feedback.

## New – Sex of Technologist (for booking)

Patients can now be limited to same-sex technologists for certain procedures.

Technologist staff profiles now have an option for assigning sex of staff. If a patient requests a same-sex technologist for their procedure, this will prevent the wrong technologist from being scheduled.

## Update – Document Editing Improvements

This update features a number of changes to the document creation process.

### 1) Text Editing Shortcuts

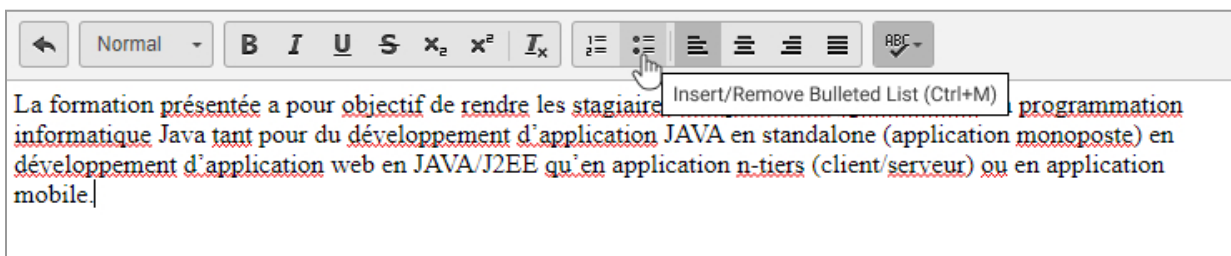
There is now a keyboard shortcut to create a numbered list. This can be accessed by pressing 'Ctrl + M'.

Hovering over any function button will now show you its keyboard shortcut, if available.

### 2) Drawing Editing Options

Document Drawing fields have more options for editing shapes!

- a) Drawings are now individually editable after placement.
- b) Drawing orientation is no longer restricted to 90° angles, and can be resized or rotated in any direction.



## Update – Encounter Audit Log Improvements (Views, Referrer Swaps & Billing Types)

The encounter audit log now records:

- Each time the encounter is viewed by a user
- If the referrer was swapped in the encounter
- If the billing type was changed

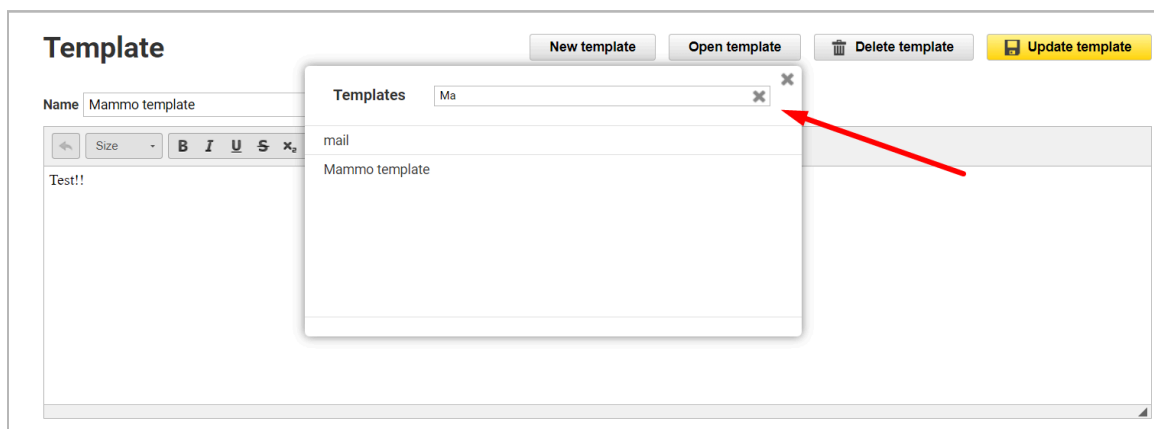
The audit record will include the action date/time, name of the user, and what the billing type/referrer was changed to.

## Update – Including Technologist Rejections on Task List

The Technologist task list reminder will now activate on Reading Physician Rejections **without** requiring a QA rating. This will allow technologists to be automatically notified if their case requires attention.

## Update – Searching for Transcription Templates

The Transcription Templates page now allows templates to be filtered by name to be found and edited more easily.



## New – Users Can Restore Deleted Documents & Encounters

Staff can now restore deleted documents from an encounter without needing to contact Technical Support. This option can be found at the bottom of an encounter's assigned services.



**Demo, Charles** M, 30-Oct-1970, 53Y MRN: 8457  
[Update](#) [Swap](#) [History 1](#) [Documents](#) [Chart](#)

## Encounter

**Regular** 15-Feb-2024 4:13 pm Toronto

### Services

[+ Add service](#) [Select all](#) [\[Icon\]](#) [\[Icon\]](#) [\[Icon\]](#) [\[Icon\]](#)

<input type="checkbox"/>	<b>BR</b>	<b>Blue bones</b> (X100) Checked-in	<a href="#">Art, Tech</a> <a href="#">Dr. Log, Audit</a>
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2200155-vpm [+ Add Document](#)

[Audit Log](#) [Reminder Log](#) [Restore Documents](#)

Additionally, deleted encounters can be restored by staff from the Patient Chart.

## Patient Chart

**Demo, Charles** M, 30-Oct-1970, 53Y  
[Update](#) [Merge](#)

MRN: 8457 Address: 101 Dalmatian Street, Wind...  
 Reminder: No reminders (default)  
 Language: Unknown

### Appointments

No Appointments

### Encounters

10-Oct-2023 12:36 pm	<b>CR</b>	Soft Tissues of Neck - X020 Finalized	0 0 / 0	<a href="#">Dr. Stark, Tony</a>
	<b>CR</b>	Skull (4v) - X001 Finalized	0 0 / 0	<a href="#">Dr. Stark, Tony</a>

[Show deleted \(1\)](#)

[Audit Log](#)

**Tip:** Are you aware of the **Patient Chart**? This page can be accessed from an encounter header (directly below the patient name), and will contain information about the patient at a glance, such as profile audit history, reminder history, correspondence history, recent appointments/encounters, and more!

## New – Additional DICOM Export Options

The DICOM Export page has been reworked.

When exporting DICOM images, you can now select which format you would like to save your images in. As

### Save DICOM as

- ☐ **JPEG for online and email**  
Good for sharing and quick viewing on computers and mobile devices without special viewers.
- ☐ **JPEG for USB**  
Can be viewed on a computer, higher image quality.
- ☐ **TIFF for USB**  
Can be viewed on a computer, uncompressed image quality.
- ☐ **DCM files**

not all purposes will require DICOM quality images (such as for patients to view at home), then the new JPEG export may be more suitable, as it does not require a dedicated DICOM viewing program.

When exporting multiple encounters simultaneously, it will now package all encounters into a single archive file, with separated folders per-patient.

## **New – Appointment Reminder Improvements**

### **1) Per-clinic Reminder Messages**

We can now customize your appointment reminders on a per-clinic basis, so each of your locations can have their needs met. Please contact Velox Support if you would like to make any changes to your Appointment Reminder settings.

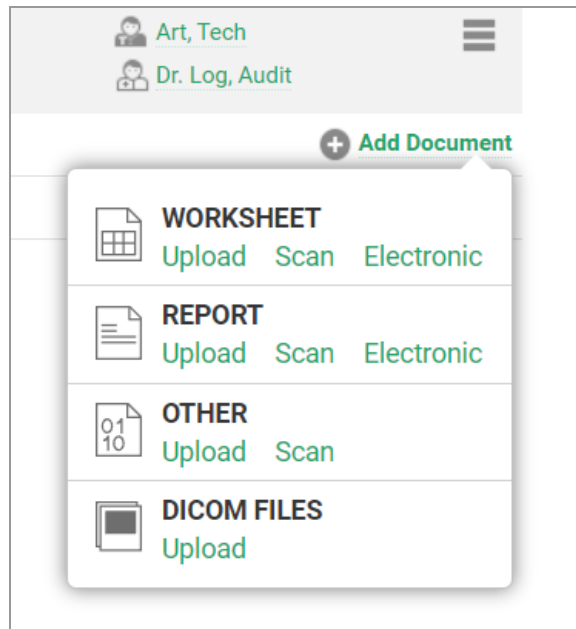
### **2) User UI Improvements**

A few changes now make the reminder system easier to manage.

- a)** If scheduling an appointment after the pre-set daily delivery time, the Reminder History box will now display an explanatory message notifying you of the missed notice.
- b)** Users will be notified if they attempt to change an appointment after the reminder has already been sent.

## **Visual & Cosmetic Changes**

- Radiologist, Referrer, and Technologist icons have been updated.
- The “Add Documents” menu has been redesigned to condense options. Electronic documents are now available on the same line as standard worksheet and report options.



- The “Faxes Delivered in 24hrs” counter on the Management Dashboard page will no longer ignore Archived cases, showing more accurate values.
- The Encounter Search in ‘extended view’ now displays patient MRN number.
- **[Ontario only]** BMD services will now list the date of last issue (for billing purposes).
- **[Ontario only]** Claim rejection notices now properly display multi-line rejection text.

### Other changes:

- **[BC only]** Claim search page now allows filtering by billing type.
- **[BC only]** Corrected the province code used for Newfoundland & Labrador when billing to MHSAL.
- Encounter loading speeds have been better optimized. You should now see better results when opening multiple encounters at the same time.
- When adding a referrer to an encounter or appointment, the referrer list now allows searching by first name as well.
- Third Party Billing now allows for adjustments of *negative* amounts.
- Worksheet & Report editing permissions have been revamped:
  - Editing Reports and Worksheets are now separate profile permissions.

- Users can be allowed to edit documents they have created without the requisite global permissions.
- Users attempting to edit a restricted document will be informed they lack the appropriate permission.

▲ Transcription 0
Select all

- ☐ Page: Transcription Dashboard
- ☐ Page: Typing Templates
- ☐ Page: Transcription
- ☐ Action: Create new electronic Worksheets (Technologist)
- ☐ Action: Edit own electronic Worksheets (Technologist)
- ☐ Action: Edit all electronic Worksheets (Admin access)
- ☐ Action: Create new electronic Reports (Transcribe)
- ☐ Action: Edit own electronic Reports
- ☐ Action: Edit all electronic Reports (Admin access)
- ☐ Action: Create and edit electronic Patient Forms

- Images in the *Agile Viewer* are now pre-loaded, so scrolling through images should be near-instantaneous after first load.
- The *Agile Viewer* is now the default viewing form on non-Windows devices.
- Referrers can no longer update their own personal information via the Portal (excluding password).
- Any user password self-update is now logged in their staff-page audit list.

**Additional bug fixes and optimizations will also be included with this release.**

***Tip:** Please remember to update your clinic permissions to ensure your staff are able to make use of the outlined changes.*

*Velox Imaging recommends clinic management perform regular reviews of permissions to ensure that helpful features are not overlooked.*

*If you do not have access to update profile permissions, please speak to your clinic manager about updating your clinic's User Group Permissions.*